



Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application For The Grant Of A Sex Establishment Licence

Local Government (Miscellaneous Provisions) Act 1982 As Amended

Please read the following instructions

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Sexual Entertainment Venue

Sex Shop

Sex Cinema

APPLICANT DETAILS

1. Is the applicant:

An individual

(please answer questions 2, 5 to 9)

A company or other corporate body

(please answer questions 3, 5 to 9)

A partnership or other unincorporated body

(please answer questions 4, 5 to 9)

2. Full name of applicant (individual):

Former or previous names:

Home address:

Post town:

Post code:

Telephone numbers:

Date of birth:

3 Name of applicant (company name):

Red Carpet Leisure (Leeds) Limited

Address of registered or principal office:

100 Roundhay Road

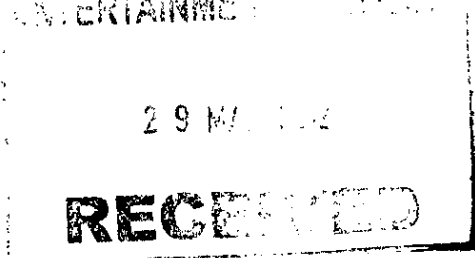
Post town: **Leeds**

Post code: **LS8 5AN**

Registration number: **07778292**

4. Name and address of applicant:

Names and addresses of applicant's partners (please use additional sheet):



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5. Are there any other persons responsible for the management of the premises/business other than the partners? Please state their names and addresses:

N/A

6. a. Has the applicant ever been known by any other name? Yes No
- b. Has the applicant ever been convicted of a criminal offence? Yes No
- c. Has the applicant ever been refused a sex establishment licence? Yes No
- d. Has the applicant ever had a sex establishment licence revoked? Yes No
- e. Has the applicant ever been served with a winding up petition? Yes No

If the answer to any of these questions is yes, please provide details:

7. Applicants' trading address or head office (other than the premises)

**2 Sovereign Place
Leeds
LS1 4SP**

8. Will the business for which this licence is sought be carried on for the benefit of a person other than the applicant? Yes No

If the answer is yes, state the name, address, place of registration, registered number and the identity of all directors, company secretary and those with a greater than 10% shareholding.

9. Does the applicant operate any other sex establishments, licensed or otherwise? Please state name, address, and type of sex establishment of each.

No (However Red Carpet Leisure North Limited – an associated company – operates Silks Manchester in respect of which an SEV licence was granted effective from the 9th January 2012)

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PREMISES DETAILS

10. Please state the name the business will be known as:

Silks

11. Is the premises a Building Vehicle Vessel Stall

12. Where is it proposed to use the vehicle, vessel or stall?

N/A

13. Does the company propose to only operate on the internet? (answer Q14 to 19 only) Yes No

14. Premises address

2 Sovereign Place

Post town **Leeds** Post code **LS1 4SP**

Telephone number at premises **0113 242 5302**

15. Which part of the premises is to be used as a sex establishment?

Ground and First Floor

16. Is the applicant owner lessee sub-lessee other

17. If the applicant rents the property state:

a. Name and address of landlord

b. Name and address of the superior landlord:

N/A

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c. Total annual rental: [REDACTED]

d. Length of unexpired term: [REDACTED]

e. Notice required to terminate tenancy: **6 months notice required from Landlord**

18. Please provide details of the building management company (if appropriate):

[REDACTED]

19. State the current use of the premises:

Gentleman's lounge

20. Has planning permission, or a certificate of lawful use, been obtained for the use of the proposed premises?

Yes No

Please see attached Planning Permission

21. Can members of the public access the premises:

a. Directly from the street?

Yes No

b. From other premises?

Yes No

c. Not at all? (internet sales only)

Yes No

22. a. Numbers of door supervisors: **Two minimum**

b. Hours door supervision in place:

When premises trade which is generally 9pm to 6am

23. Are the premises currently being used as a sex establishment?

Yes No

Please provide details of the business currently operating the business:

Red Carpet Leisure (Leeds) Limited - Applicant

OPERATING SCHEDULE

24. Opening hours: (If internet sales only please tick here and continue to Q26)

Monday **21.00 - 06.00**

Friday **21.00 - 06.00**

Tuesday **21.00 - 06.00**

Saturday **21.00 - 06.00**

Wednesday **21.00 - 06.00**

Sunday **21.00 - 06.00**

Thursday **21.00 - 06.00**

25. Has the applicant entered into any written or oral agreement in connection with the business, for example a management agreement, partnership agreement or profit share arrangement? Please provide details

Yes No

a. Please provide details of any lender, mortgage or others providing finance:

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b. Please provide details of any merchandising agreements:

Premises management

26. Please state the name of the person who will be in day to day control of the premises (the manager).

[Redacted name]

a. Will the manager be based at the premises Yes No

b. Will the management of the premises be the manager's sole occupation Yes No

27. Who will be in control of the premises in the manager's absence (relief manager)?

[Redacted name]

a. Will the relief manager be based at the premises in the absence of the manager? Yes No

If you have ticked no to any of the above, please provide details

External appearance and advertising

28. Please describe the proposed exterior signage and advertising. Please include nature, content and size of each sign and any images to be used:

Please see photographs attached of the existing signage which we intend to retain

Please note that a drawing of the front elevation is required to be submitted with this application

29. Please describe how the interior of the premises is obscured to passers by:

It is impossible for persons to see inside – even when the front door is open as the view is to our reception counter only

30. Please describe any proposed window displays:

**No window displays
There is a facility for digital advertising which is currently in not use. If brought back into future use we will seek prior approval of the Licensing Authority.**

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31. Please describe how the business is to be advertised, i.e. business cards, billboard advertising, personal solicitation, advertising on motor vehicles, radio or television advertising:

Billboards; motor vehicles; business cards.

Policies and Operating Schedule

32. Please provide details of the age verification policy:

Challenge 25 document attached

33. Please provide details of the CCTV arrangements:

Full details of camera location points both internal and external are shown on the plan accompanying this application

There will be full compliance with Sections 37-40 of the Standard Conditions regarding CCTV

34. State measures to be taken to prevent nuisance to residents and businesses in the vicinity:

No interaction either with residents (none in vicinity) or businesses (which are generally closed by the time the venue opens)

35. State measures to be taken to promote public safety:

SIA registered door personnel, CCTV installation, Fire Alarm System

36. State measures to be taken to prevent crime and disorder:

SIA registered door personnel of which at least two will be present at all times the premises are open to the public.

Please also refer to the Prevention of Crime and Disorder objectives detailed in the Premises Licence enclosed with this application

37. State measures to be taken to protect children from harm:

No admission to under 18 year olds

Challenge 25 Policy

Compliance with Standard Condition 18 regarding external signage

38. State measures to ensure employees age and right to work in the UK:

Thorough checks as per Agile.

All employees personal details are checked prior to employment commencing.

Personnel records are kept and retained at the premises.

All dancers details are also thoroughly checked prior to being allowed access to the premises under status of self-employed persons.

39. Describe training and welfare policies:

Please see Training and Welfare Polices attached

We take the training and welfare of our staff seriously and ensure induction prior to employment commencing.

For self-employed dancers we also care for their welfare.

Applications for Sexual Entertainment Venues Only

40. Is the proposal for full nudity?

Yes No

41. Describe the nature of the entertainment, e.g. lap-dancing, pole dancing, stage strip-tease:

Lap Dancing, Pole Dancing and Stage Strip Tease (First Floor)

42. Please enclose a copy of the code of practice entertainers must abide by (or equivalent document), and describe how entertainers will be monitored to ensure compliance:

Performers must abide by all Standard Conditions

See Code of Conduct for Dancers and Staff

43. Please enclose a copy of the code of conduct customers must abide by (or equivalent document), and describe how customers will be monitored to ensure compliance:

Customer Code of Conduct attached

CCTV camera in every booth and throughout premises.

A monitor is displayed by the dancers reception area. The receptionist can view the monitor at all times the premises are open. The monitor serves as a deterrent

- regarding misbehaviour by staff/public who see the monitor and who are informed that all booths are equipped with cameras.

S.I.A. staff present at all times

44. Please enclose a copy of the welfare policy for performers (or equivalent document) and describe how this will be distributed.

See attached. The welfare Policy is handed to each performer who works at the venue. A further copy is on display in the dancer's changing room.

45. Does the business intend to provide vehicles to transport customers or performers to and from the premises? Yes No

Please enclose copies of the relevant licences issued by Taxi and Private Hire Licensing.

See attached

Further information

46. Please set out any further information you wish the authority to take into account.

Silks Manchester granted SEV and have traded under SEV conditions

47. Is there any information on this form you do not wish to be seen by members of the public? If so state which information and the reasons why you do not wish it to be seen.

No

CHECKLIST & ENCLOSURES

Enclosures

- I have made or enclosed payment of the fee
- I have enclosed three sets of plans of the premises
- I have enclosed a photograph of the street elevation of the premises
- I have enclosed a completed form SE5 for each person mention in Q2, 4, 5 and 8
- I have enclosed a completed form SE5 for the Manager and Relief Manager (Q26 & 27)
- I have enclosed a copy of the company's staff welfare policy
- I have enclosed a copy of the code of practice for entertainers (if appropriate)
- I have enclosed a copy of the code of conduct for customers (if appropriate)
- I have enclosed a copy of the Dancers Welfare Pack (if appropriate)
- I have enclosed a copy of the licences for vehicles used in connection with the business (if appropriate).

Advertisement

I declare that I have served a copy of this application on West Yorkshire Police and British

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Transport Police as a matter of courtesy

I declare that a public notice advertising this application has today been displayed upon the proposed premises where it may be conveniently read by the public and will remain thereon for a period of 21 days. A copy of the notice (SE6) and the standard declaration (SE7) is enclosed.

I declare that within seven days of the date of this application a public notice advertising this application will be publicised in the legal notices column of the local press.

A copy of the relevant press edition will be forwarded to Entertainment Licensing


I understand that if I do not comply with the above requirements my application will be rejected

Leeds City Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on your application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Any person who, in connection with an application for a grant, renewal or transfer of a sex establishment licence, makes a false statement which he knows to be false in any material respect of which he does not believe to be true is guilty of an offence and liable on summary conviction to a fine not exceeding £20,000

SIGNATURES

Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant please state in what capacity.

Signature 

Date 28-3-12 →

Capacity Solicitor on behalf of the Applicant

Contact Name (where not previously given) and address for correspondence associated with this application

Kuits Steinart Levy LLP
3 St Marys Parsonage

Post town **Manchester**

Post code **M3 2RB**

Telephone number (if any) **0161 838 7888**

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
anthonylyons@kuits.com

Guidance Notes

1. Please return this completed application form to:
Entertainment Licensing Department
Civic Hall
LEEDS
LS1 1UR
2. Please make cheques/postal orders payable to Leeds City Council.
3. The fee for the grant of a new sex establishments is **£2,800**
4. The applicant is responsible for serving a copy of this application on the Licensing Officer, West Yorkshire Police, Millgarth Police Station, Millgarth Street, Leeds LS2 7HX.
5. Copies of this application may be forwarded to West Yorkshire Fire Service who will assess the application and inspect the premises, if necessary, to provide observations in relation to the structure, safety and suitability of the building for the purpose intended.

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6. Furthermore, details of this application will be forwarded to the local Ward Members.

7. Requirements for layout plan

The plan must show:

1. The layout of the premises including, e.g. stage, bars, cloakroom, WCs, performance area, dressing rooms.
2. The extent of the boundary of the premises outlined in red
3. The extent of the public areas outlined in blue
4. Uses of different areas in the premises, e.g. performance areas, reception, staff facilities.
5. Structures or objects (including furniture) which may impact on the ability of individuals to use exits or escape routes without impediment.
6. Location of points of access to and egress from the premises.
7. Any parts used in common with other premises.
8. Position of CCTV cameras
9. Where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor.
10. The location of any steps, stairs, elevators or lifts.
11. The location of any public conveniences, including disabled WCs.
12. The location and type of any fire safety and other safety equipment.
13. The location of the kitchen (if applicable).
14. The location of emergency exits.

For further assistance or information please contact Entertainment Licensing on 0113 247 4095



SE5

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Information On Individuals

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PERSONAL DETAILS

1. Name: [REDACTED]
2. Former name (if any):
3. Position in relation to applicant (i.e. director, partner, manager): **MANAGER**
4. Date of Birth: [REDACTED] 5. Gender: **FEMALE**
5. Permanent address: [REDACTED]
6. If resident at this address for less than 3 years state previous address:
[REDACTED]
7. Have you been resident in the UK for longer than 6 months? Yes No
8. Have you ever been disqualified from holding a sex establishment licence? Yes No
Please give details
9. Have you ever been involved in the management of a business, whether as a proprietor, director, company secretary, partner, manager, supervisor or otherwise which has had any of the following types of licence refused, refused on renewal reviewed or revoked?
- a. Sex establishment licence Yes No
- b. Licence for the supply of alcohol Yes No
- c. Licence for the provision of entertainment, whether sexual or otherwise Yes No
- d. Personal Licence under the Licensing Act 2003 Yes No
- Please give details:

10. Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere? **Yes** **No**
If so, provide details of the date, convicting court, offence and penalty imposed.

11. To your knowledge, are you currently the subject of any criminal investigate? **Yes** **No**
If so please give details

12. Have you ever had civil legal action taken against you? **Yes** **No**
If so please give details

13. Have you ever been declared bankrupt or entered into an arrangement with creditors or an Individual Voluntary Arrangement? **NO**
If so please give details

14. Have you ever been disqualified from acting as a company director? **Yes** **No**
If so please give details

15. Is there any other information which you believe the licensing authority would reasonably expect notice of, or you would like to licensing authority to take into account when considering information you supplied? **Yes** **No**
If so please give details

16. Is there any information in this form which you do not wish to be seen by members of the public? **Yes** **No**
If so state which information and the reasons why you do not wish it to be seen.

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SIGNATURES

Signature
Date



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PERSONAL DETAILS

1. Name: [Redacted]

2. Former name (if any): [Redacted]

3. Position in relation to applicant (i.e. director, partner, manager): [Redacted]

4. Date of Birth: [Redacted] 5. Gender: MALE

5. Permanent address: [Redacted]

6. If resident at this address for less than 3 years, state previous address: [Redacted]

7. Have you been resident in the UK for longer than 6 months? Yes [X] No []

8. Have you ever been disqualified from holding a sex establishment licence? Yes [] No [X] Please give details

9. Have you ever been involved in the management of a business, whether as a proprietor, director, company secretary, partner, manager, supervisor or otherwise which has had any of the following types of licence refused, refused on renewal reviewed or revoked?

a. Sex establishment licence Yes [] No [X]

b. Licence for the supply of alcohol Yes [] No [X]

c. Licence for the provision of entertainment, whether sexual or otherwise Yes [] No [X]

d. Personal Licence under the Licensing Act 2003 Yes [] No [X]

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If so please give details

13. Have you ever been declared bankrupt or entered into an arrangement with creditors or an Individual Voluntary Arrangement? **Yes** **No**
If so please give details **NO**

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1. Name:		[REDACTED]
2. Former name (if any):		
3. Position in relation to applicant (i.e. director, partner, manager): <i>Director</i>		
4. Date of Birth:	[REDACTED]	5. Gender: <i>Female</i>
5. Permanent address:		
6. If resident at this address for less than 3 years, state previous address:		
7. Have you been resident in the UK for longer than 6 months?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
8. Have you ever been disqualified from holding a sex establishment licence? Please give details		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
9. Have you ever been involved in the management of a business, whether as a proprietor, director, company secretary, partner, manager, supervisor or otherwise which has had any of the following types of licence refused, refused on renewal reviewed or revoked?		
a. Sex establishment licence		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
b. Licence for the supply of alcohol		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
c. Licence for the provision of entertainment, whether sexual or otherwise		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
d. Personal Licence under the Licensing Act 2003		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Please give details:		

10. Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere? Yes No

If so, provide details of the date, convicting court, offence and penalty imposed.

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If so please give details

12. Have you ever had civil legal action taken against you? Yes No

If so please give details

13. Have you ever been declared bankrupt or entered into an arrangement with creditors or an Individual Voluntary Arrangement? NO

If so please give details

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1. Name: [REDACTED]
2. Former name (if any):
3. Position in relation to applicant (i.e. director, partner, manager): *Shareholder*
4. Date of Birth: [REDACTED] 5. Gender: *Female*
5. Permanent address: [REDACTED]
6. If resident at this address for less than 3 years, state previous address:
7. Have you been resident in the UK for longer than 6 months? Yes No
8. Have you ever been disqualified from holding a sex establishment licence? Yes No
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